



Edit IP Details

Overview

This document is prepared in order to explain the workflow for edit/update of IP particulars through Employer portal. Once the employer updated the particulars of IP, an online request will be generated and forwarded to Branch Office for approval.

Employer will update following particulars of Insured Persons:--

- Dispensary details
- Personal Details
- Address Details
- Nominee Details
- Family Details
- Bank Details

Overview

- LDC/UDC at Branch Office can also raise a request for change/updation of particulars of Insured Person on the behalf of employer.
- Similarly, Benefit Branch Officer at RO/SRO **can also raise a** request for change/updation of particulars of Insured Person on the behalf of employer.

Employer Login

Version 1.2 Last Revised On : 08-09-2022

www.esic.in _Homepage



कर्मचारी राज्य बीमा निगम Employees' State Insurance Corporation

(Ministry of Labour and Employment, Government of India)



श्रम एवं रोजगार मंत्रालय Ministry of Labour and Employment भारत सरकार (Government of India)



Employer Login Page



কর্দবাহী হাত্য জীমা নিাম Employees' State Insurance Corporation (Ministry of Labour and Employment, Government of India)



अम एवं रोजगार मंत्रालय Ministry of Labour & Employment भारत सरकार (Government of India)



Employer Homepage

Employer Login: 11000000000000002 (LIN No. 3465723645)

Last Logged In Wednesday, September 07, 2022 at 4:43 PM

All the employers are requested to seed t

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EMPLOYER

- <u>Update Employer Details</u>
- Create Subunit Registration
- User Manual for Mobile/Bank update
- Accident Report (Form 12)
- Accident Report Print / PDF Form
- Wage Contributory Record
- <u>Reply For Abstention Verification</u>
- View Subunit Details
- <u>Change Password</u>
- <u>Request for Reduce Rate of Contribution</u>

EMPLOYEE (INSURED PERSON)

- Enroll Employee with previously allotted ESI Number
- Register/Enroll New Employee
- Update Particulars of Insured Person
- Update Mobile Number of Insured Person
- Bulk Upload of Mobile Number
- Bulk Upload of Account Nu.
- Upload Bank Account related Doc _____ent of Insured Person
- Send Emails
- <u>e-Pehchan Card</u>
- List of Employees

MONTHLY CONTRIBUTION

- File Monthly Contributions
- Generate Challan
- Modify Challan
- <u>ViewContributionHistory</u>
- Omitted Wages Challan
- Contractor/Principal Employer Master
- IP Mapping with Contractor/Principal Employer
- Bulk IP Mapping with Contractor/Principal Employer
- View Contribution History(Contractor/Principal Employer Wise)
- Self Certification

Click here

View Registered Employee details



View Registered Employee details

Employer Login:	ployer Login: 11000000000002 Wed 7 Sep 2022, 4:58:40 PM							
View Regis	tered Employee Details							* Required Fields
Search By								
Employer U	nit Type .:	Main Unit 🗸		Employer's Code No. :		1100	0000000000002]
Employee Ir	nsurance No. :	1115104395		Employer's Name :				
Employee's	Name :			Only Disabled Persons IP				
	Search Reset Close							
Details of R	egistered Employees							
Select	Employee's Insurance No.	Employee's Name	Employer's Code No.	Employer's Name	Date of Registration		Status Of IP	•
	1115104395	Goutham Reddy B	110000000000002	Delhi test company	25/08/2022 03:43:05 PM		IP Alive	
			otal Number of Records:1					
	Edit Close							
	Select IP by clicking on Radio button Click on Edit							

Employee Edit Form

User Login: 110000000000002		Wednesday, September 07, 2	2022 4:58:16 PM		
Employees Edit Form					
Insured Person Number: 1115104395					
Please select details type to be edited					
O Dispensary Details O Personal D	etails O Address Details	O Nominee Details O Family [Details O Bank Details		
	Employe	e Details			
Employee Name:	GOUTHAM REDDY B	UHID Number :	JK01.000000231		
Date of Birth :	30/09/1988	Registration Date :	25/08/2022		
Dispensary Name :		Disability Type :			
Current Date of Appointment : Select Details	суре ву	First Date Of Appointment :	25/08/2022		
clicking on Radio button Details of the Employer					
Current Employer		Previous Employer			
Employer's Code No.:	110000000000002	Employer's Code No.:			
Date of Appointment:	25/08/2022	Previous Insurance No.:			
Name of the Employer:	Delhi test company	Name of the Employer:			
Address :	500	Address :			
	Bollaram				
	Alwal				
State:	Himachal Pradesh 💙	State:	Please Select V		
District:	Kangra 🗸	District:	Please Select V		
SubDistrict:		SubDistrict:			
Village:		Village:			
Pin Code:	222222	Pin Code:			
Email	kpreddy4you@gmail.com	Email			
Phone No.:	222222 - 9873991919	Phone No.:	•		
Mobile No.:	91 9490989677	Mobile No.:	91 -		
Have Previous Employer:	⊖Yes ® No				

Employee Edit Form _Dispensary details

Edit Name and Dispensary Details					* Required Fields
Insured Person's Number: 1115103996					
Dispensary Or IMP or mEUD for IP:*					
State:	Delhi 🗸		District:	New Delhi 🗸	
Dispensary O IMP O mEUD	Narela, DL (ESIC Disp.) 🗸		Address:	ESIC Dispensary, Narela, U-103, Vijay Nagar, Delhi, 110040, Phone:011-27285	
Dispensary Or Imp or mEUD for Family:*					
State:	Delhi 🗸		District:	New Delhi 🗸	
Dispensary O IMP O mEUD	Azadpur, DL (ESIC Disp.) 💙		Hress:		
This is to certify that I have meticulously examined the request made by the beneficiary and the supported documents / evidences for change signed Primary Care Centre (Dispensary /IMP Clinic/ EUD /DCBO, etc). I am satisfied with the justifications given and the reasons explained by the beneficiary for the above request. I understand that the explanations provided by the beneficiary sonable and are within the specified criteria. I strongly recommend the above change note with standing that I shall be liable for actions for submission of false or incorrect information.					
		Update	Close		
				Select dispensary from	
				Drop down	

Employee Edit Form _Dispensary details

Edit Name and Dispensary Details			* Required Fields		
Insured Person's Number : 1115104395					
Dispensary Or IMP or mEUD for IP:*					
State:	Delhi 🗸	District:	New Delhi 🗸		
Dispensary O IMP O mEUD	Narela, DL (ESIC Disp.)	Address:	ESIC Dispensary, Narela, U-103, Vijay Nagar, Delhi, 110040, Phone:011-27285840		
Dispensary Or Imp or mEUD for Family:*					
State:	Delhi 🗸	District:	New Delhi 🗸		
Dispensary O IMP O mEUD	Azadpur, DL (ESIC Disp.) V	Address:	ESIC Dispensary, Azad Pur, C-2/35, Model Town III, New Delhi, 110033, Phone:011 27242791		

This is to certify that I have meticulously examined the request made by the beneficiary and the supported documents / evidences for changing the assigned Primary Care Centre (Dispensary /IMP Clinic/ EUD /DCBO, etc). I am satisfied with the justifications given and the reasons explained by the beneficiary for the above request. I understand that the explanations provided by the beneficiary are reasonable and are within the specified criteria. I strongly recommend the above change note with standing the shall be liable for actions for submission of false or incorrect information.



Employee Edit Form _Dispensary details

Edit Name and Dispensary Details			* Required Fields		
Insured Person's Number: 1115103996					
Dispensary Or IMP or mEUD for IP:*					
State:	Delhi 🗸	District:	New Delhi 🗸		
Dispensary O IMP O mEUD	Narela, DL (ESIC Disp.)	Address:	ESIC Dispensary, Narela, U-103, Vijay Nagar, Delhi, 110040, Phone:011-27285840		
Dispensary Or Imp or mEUD for Family:*					
State:	Delhi 🗸	District:	New Delhi 🗸		
Dispensary O IMP O mEUD	Azadpur, DL (ESIC Disp.) 🗸	Address:	ESIC Dispensary, Azad Pur, C-2/35, Model Town III, New Delhi, 110033, Phone:011 27242791		
This is to certify that I have meticulously examined the request made by the beneficiary and the supported documents / evidences for changing the assigned Primary Care Centre (Dispensary /IMP Clinic/ EUD /DCBO, etc). I am satisfied with the justifications given and the reasons explained by the beneficiary for the above request. I understand that the explanations provided by the beneficiary are reasonable and are within the specified criteria. I strongly recommend the above change note with standing that I shall be liable for actions for submission of false or incorrect information.					
The reference number 112291200005 has been generated and pendin	The reference number 112291200005 has been generated and pending for approval.				
Close					
Request reference number					

generated

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esicstaging.esic.in/ESICInsurance1/Employee/Empe	ePersonal Details.aspx?ipNumber = + M0Oyf9ywLUmK92J	lulvF+Q%3d%3d&emprCode=hghEYsg+BjskJ0mf0l8v0N	188udYT4o8w&flagDb=5vmQrXZYNNo%3d&b Q			
Edit Personal Details Of Insured Person			* Required Fields			
Insured Person's Number : 1115104395						
1. IP Name: 1	Goutham Reddy B	2.(a) Is IP Disabled:	🔿 Yes 💿 No			
2.(b) Type of Disability:	Please Select 💙	2.(c) Select Certificate:	Choose File Nen Upload			
3. Date of Birth :*	30/09/1988	4. Name of Father Husband	wrqwer			
5. Marital Status:*	Married V	6. Gender:	● m ○ f ○ tg			
7. Date of Appointment:*	25/08/2022	8. UAN Number:*	Edit			
Type of Proof:	PAN Card 🗙	Type of Proof:	Please Select 💙			
9. Proof of Evidence :*	Choose File No file chosen Upload Note:Document type allowed pdf, jpg & jp Note:Max size of the documents should be 20	10. Proof of Evidence2 :	Choose File No file chosen Upload Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.			
I Hereby Declare that the Statement Given Above to the Best of My Knowledge and Belief. I Also Undertake the Changes.						
inte Close						
Select file to choose	Select P	roof type				

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Image: Control interse int

2.(b) Type of Disability:	Please Select 🗸	2.(c) Select Certificate:	Choose File Nen Upload			
3. Date of Birth :*	30/09/1988	4. Name of Father Husband	Father			
5. Marital Status:*	Married V	6. Gender:*	● M ○ F ○ TG			
7. Date of Appointment:	25/08/2022	8. UAN Number:*	Edit			
Type of Proof:	PAN Card 🗸	Type of Proof:	Please Select V			
	Choose File No file chosen CARD.pdf <u>Remove</u> Note:Document type allowed pdf in an Ipeg. Note:Max size of the document anould be 200KB.	10. Proof of Edit required field	Choose File No file chosen Upload Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.			
I Hereby Declare that the Statement Given Above is Correct to the Best of My Koe and Belief. I Also Undertake to Intimate Changes.						
Update Close						

Click here to "Upload" file

🚱 https://esicstaging.esic.in/ESICInsurance1/Employee/EmpePersonalDetails.aspx?ipNumber=+M00yf9ywLUmK92JulvF+Q%3d%3d&emprCode=hghEYsg+BjskJ0mf0l8v0M88udYT4o8w&flagDb=5vmQrXZYNNo%3d&baseDb=JU... Ð X esicstaging.esic.in/ESICInsurance1/Employee/EmpePersonalDetails.aspx?ipNumber=+M00yf9ywLUmK92JulvF+Q%3d%3d&emprCode=hghEYsg+BjskJ0mf0l8v0M88udYT4o8w&flagDb=5vmQrXZYNNo%3d&b... Q Edit Personal Details Of Insured Person Required Field Insured Person's Number : 1115104395 2.(a) Is IP Disabled: Goutham Reddy B ○ Yes ○ No 1. IP Name: × Choose File N...en 2.(b) Type of Disability: ---- Please Select --2.(c) Select Certificate: 4. Name of 3. Date of Birth : 30/09/1988 Father Father
 Husband ~ OM OF OTG 5. Marital Status: Married 6. Gender:* 25/08/2022 8. UAN Number: 7. Date of Appointment: Edit Type of Proof: PAN Card × Type of Proof: ----Please Select--**v** PAN Choose File No file chosen Upload Choose File No file chosen Upload CARD.pdf Remove 9. Proof of Evidence : 10. Proof of Evidence2 : Note:Document type allowed pdf, jpg & jpeg. Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB. Note:Max size of the documents should be 200KB. Ci Trereby Declare that the Statement Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertake to Intimate Changes. Update Close Click here to select Click here to Declaration Update

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t Personal Details Of Insured Person *Required Fields						
nsured Person's Number: 1115104395						
1. IP Name: *	Goutham Reddy B	2.(a) Is IP Disabled:	O Yes 🔍 No			
2.(b) Type of Disability:	Please Select 💙	2.(c) Select Certificate:	Choose File Nen Upload			
3. Date of Birth :*	30/09/1988	4. Name of Father Husband	Father			
5. Marital Status:*	Married V	6. Gender:	. ● M ○ F ○ TG			
7. Date of Appointment:	25/08/2022	8. UAN Number:*	Edit			
Type of Proof:	PAN Card 🗸	Type of Proof:	Please Select V			
	Choose File No file chosen Upload PAN CARD.pdf <u>Remove</u> Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.	10. Proof of Evidence2 :	Choose File No file chosen Upload Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.			
Divience, Declare that the Olatement Siven Above is Someof to the B	st of My Knowledge and Belief. I Also Undertake to Intimate Changes.*					
The reference number 11229800004 has been generated successfully and pending for a proval.						
Close						

Request reference number generated

Employee Edit Form

Jser Login: 110000000000002			Wednesday, September 07, 2	2022 4:58:16 PM				
Employees Edit Form Insured Person Number: 1115104395 Please select details type to be edited								
	ersonal Details	O Address Details	O Nominee Details O Family [Details O Bank Details				
O Dispensary Details	ersonal Details	O Address Details		Bank Details				
		Employe	e Details					
Employee Name:	GOUTHAM RED.		UHID Number :	JK01.000000231				
Date of Birth :	30/09/1988		Registration Date :	25/08/2022				
Dispensary Name :	Dispensary Azadpur	Select Details type by	lity Type :					
Current Date of Appointment :	25/08/2022	Select Details type by	ate Of Appointment :	25/08/2022				
	clicking on Radio button							
Current Employer			Previous Employer					
Employer's Code No.:	110000000000002		Employer's Code No.:					
Date of Appointment:	25/08/2022		Previous Insurance No.:					
Name of the Employer:	Delhi test company		Name of the Employer:					
Address :	500		Address :					
	Bollaram							
	Alwal							
State:	Himachal Pradesh	V	State:	Please Select V				
District:	Kangra	v	District:	Please Select V				
SubDistrict:			SubDistrict:					
Village:			Village:					
Pin Code:	222222		Pin Code:					
Email	kpreddy4you@gmail.com		Email					
Phone No.:	222222 -	873991919	Phone No.:	•				
Mobile No.:	91 94	90989677	Mobile No.:	91 -				
Have Previous Employer:	🔾 Yes 🔘 No							

https://esicstaging.esic.in/ESICInsurance1/Employee/EmpePe	ersonalDetails.aspx?ipNumber=+M0Oyf9ywLUmK92JulvF+Q==8	emprCode=hghEYsg+BjskJ0mf0l8v0M88udYT4o8w&flagDb=5v	mQrXZYNNo=&baseDb=JUGm1Rbj4 — 🗗 🗙		
esicstaging.esic.in/ESICInsurance1/Employee/Emplo	ePersonal Details.aspx?ipNumber = + M0Oyf9ywLUmK92J	ulvF+Q==&emprCode=hghEYsg+BjskJ0mf0l8v0M88ud	YT4o8w&flagDb=5vmQrXZYNNo=&baseDb=J 🔍		
Edit Personal Details Of Insured Person			* Required Fields		
Insured Person's Number : 1115104395					
1. IP Name: *	Goutham Reddy B	2.(a) Is IP Disabled:	⊖ Yes ●No		
2.(b) Type of Disability:	Please Select 💙	2.(c) Select Certificate:	Choose File Nen Upload		
3. Date of Birth :*	30/09/1988	4. Name of Father Husband	wrqwer		
5. Marital Status:*	Married V	6. Gender:	. M ○ F ○ TG		
7. Date of Appointment:	25/08/2022	8. UAN Number:*	Edit		
Type of Proof:	Please Select V	Type of Proof:	Please Select V		
9. Proof of Evidence :*	Choose File No file chosen Upload Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.	10. Proof of Evidence2 :	Choose File No file chosen Upload Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.		
I Hereby Declare that the Statement Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertake to Intimate Changes.					
The reference number 11229800004 has been generated successfully and pending for approval.					
Close					

Employee Edit Form

User Login: 110000000000002			Wednesday, September 07, 2022 4:58:16 PM	_
Employees Edit Form				
Insured Person Number: 1115104395				
Please select details type to be edited				
O Dispensary Details	Personal Details	dress Details O Nominee Details	Family Details	Bank Details
		Smoloyee Details		
Employee Name:	GOUTHAM REDDY B	HUD Number :	JK01.000000231	
Date of Birth :	30/09/1988	Reg. Pote :	25/08/2022	
Dispensary Name :	Dispensary Azadpur	Select Details type	e by	
Current Date of Appointment :	25/08/2022	Select Details typ	25/08/2022	
		Details of the clicking on Radio be	utton	
Current Employer		Previous Employer		
Employer's Code No.:	110000000000002	Employer's Code No.:		
Date of Appointment:	25/08/2022	Previous Insurance No.:		
Name of the Employer:	Delhi test company	Name of the Employer:		
Address :	500	Address :		
	Bollaram			
	Alwal			
State:	Himachal Pradesh 💙	State:	Please Select	×
District:	Kangra 🗸	District:	Please Select	¥
SubDistrict:		SubDistrict:		
Village:		Village:		
Pin Code:	222222	Pin Code:		
Email	kpreddy4you@gmail.com	Email		
Phone No.:	222222 - 9873991919	Phone No.:		
Mobile No.:	91 9490989677	Mobile No.:	91 -	
Have Previous Employer:	🔾 Yes 🔘 No			

Employee Edit Form _ Address details

Edit Adires Details Of Invertee resource res								
1. Present Address Pin Code: Address ** ITEST NAME 0 Cvdc 1 Pinone No.: 1 Dehl 2 Demanent Address 2 Demanent Address 2 Demanent Address 2 Demanent Address 3 Procesta 3 Procesta 4 Definition 4 Definition 5 Procesta 1 Estimation 1 Procesta 2 Procesta 2 Procesta 2 Procesta 2 Procesta 1 Procesta 2 Procesta 2 Procesta 2 Procesta 1 Proof Proceta	Edit Address Details Of Ins	ured Person					* Required Fields	
Address :* TEST NAME Pin Code: Pin Code: Croce Pinon No.: Image: Code State:* Dehin • Bil · State:* Dehin • Bil · Copy Present Address to Permanent Address Bil · 91 · Address :* FEST NAME Pino Code: Bil · Address : Permanent Address Pino Code: Image: Code Code Code Code Code Code Code Code	Insured Person's Number: 1	115103996						
cvbc Phone No:	1. Present Address							
State: Defni District: New Defni Copy Present Address 2. Permanent Address Address : TEST NAME Address :: FEST NAME District: Nobile No.: Copy Present Address 2. Permanent Address Address :: FEST NAME Cobe Phone No.: Cobe Phone No.: District: Nobile No.: District: Nobile No.: District: Nobile No.: Type of Proof: Aadhaar Vote: On Set File No file chosen Uptoads Proof of Evidence: Choose File No file chosen Vote: State: Uptoads Choose File No file chosen Uptoads Note: Document type allowed pdf, jpg & jpes. Note: Natice of the documents should be 200KB. Note: Document type allowed pdf, jpg & jpes. Note: Natice of the documents should be 200KB. I Hereby Declare that the Statement Given Above is Correct to the Best of Wy Knowledge and Belief. I Also Undertake we tingate Changes.* * The OTP will remain valid for 20 minutes. * * Atter's consecutive attementshould be 200KB.	Address :*	TEST NAME]		Pin Code:			
State: Dehin Mobile No.:* 91 9160387688 Edit Copy Present Address		cvbc			Phone No.:	-		
District: New Delh Copy Present Address to Permanent Address 2. Permanent Address Address : TEST NAME Pin Code: Coby Present Address Phone No.: Coby Coby Phone No.: Coby Phone No.: Delh District: New Delh Type of Proof: Aadhaar Type of Proof: Aadhaar Proof of Evidence: Choose File No file chosen Note:Document type allowed pdf, jpg & jpg. Note:Document type allowed pdf. jpg & jpg. Note:Document type allowed pdf. jpg & jpg. </td <td></td> <td></td> <td></td> <td></td> <td>Email:</td> <td></td> <td></td>					Email:			
Copy Present Address to Permanent Address Address : TEST NAME Cook Phone No: Phone Ph	State:*	Delhi 🗸]		Mobile No.:*	91 - 9	9160387668 Edit	
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cvbc Phone No.: Phone No.: 91 9160337668 State:* Delhi Email: District:* New Delhi Type of Proof: Aadhaar Proof of Evidence: Choose File No file chosen Vote: Note: Document type allowed pdf, jpg & jpeg. Note: Max size of the documents should be 200KB. Proof of Evidence2 : Upload I Hereby Declare that the Statement Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertake vot fingte Changes.* * The OTP Will remain valid for 20 minutes. * You are allowed to generate OTP maximum 3 times. * You are allowed to generate OTP maximum 3 times. * You are allowed to generate OTP maximum 3 times. * Atter 3 consequences. It is necommer work and her ersponsibility of the Employer to provide the correct Mobile Number of the Employee to prevent administrative consequences. It is necommer work and have unique maximum 3 times. * Note: It shall be the responsibility of the Employee to provide the correct Mobile Number of the Employee to prevent administrative consequences. It is necommer work and an employee to provide the correct Mobile Number of the Employee to provide the correct Mobile Number of the Employee to provide the correct Mobile Number of the Employee to provide the correct Mobile Number of the Employee to provide the correct Mobile Number of the Employee to provide the correct Mobile Number of the Employee to provide the correct Mobile Number of the Employee to provide the correct Mobile Number of th	2. Permanent Address							
Image: Choose File No file chosen Upload Adhar.pdf Remove Proof of Evidence: Choose File No file chosen Upload Adhar.pdf Remove Note:Document type allowed pdf, jpg & jpgs. Note:Max size of the documents should be 200KB. Type of Proof: Please Select v I Hereby Declare that the Statement Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertakes to timate Changes.* Type of Proof is an allowed to generate OFP maximum 3 times. Note: Document type allowed pdf, jpg & jpgs. Note: It is hall be the responsibility of the Employee to provide the correct Mobile Number of the Employee to prevent administrative consequences. It is recommender that each Insured Person should have unique mobile number. Update Close	Address :*	TEST NAME			Pin Code:			
State:* Delhi Email: District:* New Delhi Type of Proof: Aadhaar Type of Proof: Please Select Proof of Evidence: Choose File No file chosen Upload Adhar.pdf Remove Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB. Choose File No file chosen Upload I Hereby Declare that the Statement Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertake we timate Changes.* * The OTP will remain valid for 20 minutes. * You are allowed to guererate OTP maximum 3 times. * Atter 3 consequences. It is recomme unsteach Insured Person should have unique * The OTP will remain valid for 20 minutes. * Update Update Update		cvbc			Phone No.:	-		
Instrict: New Delhi Image: Choose File No file chosen Upload Adhar.pdf Remove Proof of Evidence: Choose File No file chosen Upload Adhar.pdf Remove Choose File No file chosen Upload Proof of Evidence: Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB. Proof of Evidence2 : Upload Upload I Hereby Declare that the Statement Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertake to timate Changes.* * The OTP will remain valid for 20 minutes. * The OTP will remain valid for 20 minutes. * The OTP will remain wall for 20 minutes. * You are allowed to generating OTP, system won't generate any OTP for said mobile number for next 3 hours. * Note: It shall be the responsibility of the Employer to provide the correct Mobile Number of the Employee to prevent administrative consequences. It is recomment on the each Insured Person should have unique mobile number.					Mobile No.:	91 - 9	9160387668	
Type of Proof: Aadhaar Type of Proof: Please Select Proof of Evidence: Choose File No file chosen Upload Adhar.pdf Remove Proof of Evidence: Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB. Proof of Evidence2 : Upload Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB. I Hereby Declare that the Statement Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertake we timate Changes.* Note:Max size of the document should be 200KB. * The OTP will remain valid for 20 minutes. * You are allowed to generate OTP maximum 3 times. * After 3 consecutive attempts of generating OTP, system won't generate any OTP for said mobile number for next 3 hours. * Is recomment event administrative consequences. It is recomment event each Insured Person should have unique mobile number. Update Close	State:*	Delhi 🗸			Email:			
Proof of Evidence: Choose File No file chosen Upload Adhar.pdf Remove Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB. Proof of Evidence2 : Upload I Hereby Declare that the Statement Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertake to thinate Changes.* * * * The OTP will remain valid for 20 minutes. * You are allowed to generate OTP maximum 3 times. * * After 3 consecutive attempts of generating OTP, system won't generate any OTP for said mobile number for next 3 hours. * Is recommend to provide the correct Mobile Number of the Employee to prevent administrative consequences. It is recommend to accument each Insured Person should have unique wobile number. Update Close	District:	New Delhi 🗸]					
Proof of Evidence: Choose File No file chosen Upload Adhar.pdf Kemove Note:Document type allowed pdf, jpg & jpg. Note:Document type allowed pdf, jpg & jpg. Note:Document type allowed pdf, jpg & jpg. Note:Max size of the documents should be 200KB. Interstand Proof of Evidence2 : Upload Note:Document type allowed pdf, jpg & jpg. I Hereby Declare that the Statement Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertake wateringet Changes.* * * The OTP will remain valid for 20 minutes. * You are allowed to generate OTP maximum 3 times. * You are allowed to generate OTP maximum 3 times. * * * After 3 consecutive attempts of generating OTP, system won't generate any OTP for said mobile number for next 3 hours. * * Note: It shall be the responsibility of the Employee to provide the correct Mobile Number of the Employee to prevent administrative consequences. It is recomment on the teach Insured Person should have unique mobile number. Update Close	Type of Proof:	Aadhaar	~		Type of Proof:	Please Select V	•	
* The OTP will remain valid for 20 minutes. * You are allowed to generate OTP maximum 3 times. * After 3 consecutive attempts of generating OTP, system won't generate any OTP for said mobile number for next 3 hours. * Note: It shall be the responsibility of the Employer to provide the correct Mobile Number of the Employee to prevent administrative consequences. It is recommendated have unique mobile number. Update Lose		Note:Document type allowed pdf	f, jpg & jpeg.	<u>ve</u>		Upload Note:Document type allowed pd	lf, jpg & jpeg.	
Update Close	* The OTP will remain valid for 2 * You are allowed to generate O * After 3 consecutive attempts o * Note: It shall be the responsibi	0 minutes. IP maximum 3 times. f generating OTP, system won't gei	nerate any OTP for said mobile number for next 3 hours.		Insured Person should have unique			
After updating details,				Update Close				

Employee Edit Form _ Address details

Edit Address Details Of Ins	ured Person		* Required Fields
Insured Person's Number: 1	115104395		
1. Present Address			
Address :*	TEST NAME	Pin Code:	
	cvbc	Phone No.:	-
		Email:	
State:*	Delhi 🗸	Mobile No.:*	91 - 9160387668 Edit
District:	New Delhi 🗸		
Copy Present Address to	Permanent Address		
2. Permanent Address			
Address :*	TEST NAME	Pin Code:	
	cvbc	Phone No.:	•
		Mobile No.:	91 - 9160387668
State:*	Delhi 🗸	Email:	
District:	New Delhi 🗸		
Type of Proof:	Aadhaar 🗸	Type of Proof:	Please Select V
	Choose File No file chosen Upload Adhar.pdf <u>Remove</u> Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.		Choose File No file chosen Upload Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.
Chereby Declare that the	Statement Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertake to Intimate Changes.*		
* The OTP will remain valid for 2 * You are allowed to generation * After 3 consecutive attempts of	0 minutes.	nsured Person should have unique	
	Update Close		
	Click here to select Declaration		
	Click On L	Jodate	

Employee Edit Form

User Login:	110000000000002				Wednesday, September 07, 2	2022 4:58:16 PM	_
Employees Ec	dit Form						
	on Number: 1115104395						
	details type to be edited						
O Dispensa		Personal Details	O Address Details	Nominee Details	O Family D	Details	O Bank Details
			Employ	ee Details			
Employee Nam	ne:	GOUTHAM REDDY B		UHID Number :		JK01.000000231	
Date of Birth :		30/09/1988		Registration Date :		25/08/2022	
Dispensary Na	ame :	Dispensary Azadpur		Disability Type :	Salact Da	tails type by	
Current Date o	of Appointment :	25/08/2022		First Date Of Appointment :			
			Details of t	he Employer	clicking on	Radio button	
Current Emplo	yer			Previous Employer			
Employer's Co	ode No.:	1100000000000002		Employer's Code No.:			
Date of Appoin	ntment:	25/08/2022		Previous Insurance No.:			
Name of the Er	mployer:	Delhi test company		Name of the Employer:			
Address :		500		Address :			
		Bollaram					
		Alwal					
State:		Himachal Pradesh	¥	State:*		Please Select	¥
District:		Kangra	Y	District:		Please Select	¥
SubDistrict:				SubDistrict:			
Village:				Village:			
Pin Code:		222222		Pin Code:]
Email		kpreddy4you@gmail.com		Email			
Phone No.:		222222 -	9873991919	Phone No.:		-	
Mobile No.:		91	490989677	Mobile No.:		91 -	
Have Previous	Employer:	🔾 Yes 🔘 No					

Edit Nominee Details Of Insured Person	(u/s 71 of ESI Act 1948/Rule 56(2) of ESI (Central) Rules,1950 for Payment of Cash I	Benefit in the Event of Death)	* Required Fields
Insured Person's Number : 3120841184			
Name :*	TEST NOMINEE	Relationship with I.P :*	Spouse 🗸
Address of Nominee			
Address :*	TEST	State:*	Andhra Pradesh 🗸
		District :*	East Godawari 🗸
		Pin Code:*	
Phone No.:		Mobile No.:	91 -
Is Nominee a Family Member :	● Yes ○ No		
Type of Proof:	Please Select V	Type of Proof:	Please Select V
6. Proof of Evidence:	Choose File Adhar.pdf Upload Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.	7. Proof of Evidence2 :	Choose File No file chosen Upload Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.
I Hereby Declare that the Statement Give	en Above is Correct to the Best of My Knowledge and Belief. I Also Undertake to Intimate CI	hanges.*	
	Update	Close	After updating details,
			Upload documents

Edit Nominee Details Of Insured Pe	rson. (u/s 71 of ESI Act 1948/Rule 56(2) of ESI (Central) Rules,1950 for Payment of Cash Benefit in the	Event of Death)		* Required Fields
Insured Person's Number: 111510439	5			
Name :*	TEST NOMINEE	Relationship with I.P :*	Spouse 🗸	
Address of Nominee				
Address :*	TEST	State:*	Andhra Pradesh 🗸	
		District :*	East Godawari 🗸	
		Pin Code:*	110040	
Phone No.:	•	Mobile No.:	91 -	
Is Nominee a Family Member :	● Yes ○ No			
Type of Proof:	Aadhaar 🗸	Type of Proof:	Please Select V	
6. Proof of Evidence:	Choose File No file chosen Upload Adhar.pdf <u>Remove</u> Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.	7. Proof of Evidence2 :	Choose File No file chosen Upload Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.	
I Hereby Declare that the Statemen	t Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertake to Intimate Changes.*			
	Click here to select Declaration	Click On Update		

Edit Nominee Details Of Insured Pe	rson. (u/s 71 of ESI Act 1948/	Rule 56(2) of ESI (Central) R	ules,1950 for Payment of	Cash Benefit in the	Event of Death)				* Required Fields
Insured Person's Number: 312084118	84								
Name :*	TEST NOMINEE]			Relationship with I.P :*	Spouse	*		
Address of Nominee					-				
Address :*	TEST]			State:*	Andhra Pradesh	*		
]			District :*	East Godawari	~		
]			Pin Code:*		110040		
Phone No.:	-				Mobile No.:	91 -			
Is Nominee a Family Member :	● Yes ○ No								
Type of Proof:	Aadhaar	v			Type of Proof:	Please Select	v		
6. Proof of Evidence:	Choose File No file chose Note:Document type allowed pd Note:Max size of the documents	f, jpg & jpeg.	Adhar.pdf <u>Remove</u>		7. Proof of Evidence2 :	Choose File No file Note:Document type allow Note:Max size of the docu	ved pdf, jpg & jpeg.	Upload	
I Hereby Declare that the Statemen	t Given Above is Correct to the	Best of My Knowledge and Bel	ief. I Also Undertake to Intin	nate Changes.					
The reference number 31229130000	1 has been generated successfully	and pending for approval							
			C	lose					
		Request refere							

Employee Edit Form

Jser Login: 110000000000002			Wednesday, Septem	ber 07, 2022 4:58:16 PM	-
Employees Edit Form Insured Person Number: 1115104395 Please select details type to be edited					
	ersonal Details	O Address Details	O Nominee Details	mily Details	O Bank Details
		Employee	Dataila		
Employee Name:	GOUTHAM REDDY B	Employee	UHID Number :	JK01.000000231	
Date of Birth :	30/09/1988		Regist	25/08/2022	
Dispensary Name :	Dispensary Azadpur	Select Details	type by		
Current Date of Appointment :	25/08/2022		nent.	25/08/2022	
Current Freedows		clicking on Rad	lio button		
Current Employer	440000000000000000000000000000000000000				
Employer's Code No.:	1100000000000002		Employer's Code No.:		
Date of Appointment:	25/08/2022		Previous Insurance No.:		
Name of the Employer:	Delhi test company		Name of the Employer:		
Address :	500		Address :		
	Bollaram				
	Alwal				
State:	Himachal Pradesh 🗸		State:*	Please Select	*
District:	Kangra 🗸		District:	Please Select	*
SubDistrict:			SubDistrict:		
Village:			Village:		
Pin Code:	222222		Pin Code:		
Email	kpreddy4you@gmail.com		Email		
Phone No.:	222222 - 98	73991919	Phone No.:	-	
Mobile No.:	91 949	0989677	Mobile No.:	91 -	
Have Previous Employer:	🔾 Yes 🔘 No				

Employee Edit Form _ Family details

Add Family Particulars Of Insur	ed Person											*Required Fields
Insured Person's Number: 11151	04395											
Active Family Details												
No active family details												
Add/Update Family Particulars												
Name*	Date of Birth*		Delationeh	ip with the Employee*		Whether Residing with Him /	Her2	If No S	tata Diaca o	of Residence		Status
Name	Date of Difti		Relational	ip with the Employee		Whether Residing with thin /	IICI i	11 110,3		A Residence		Status
TEST FM 1	24/11/2016	Minor dependant	son	✓ Male	v	🔍 Yes 🔘 No		Please Select	v	Please Select	~	Active 🗸
	^				Add							
Type of Proof:*			Please Select	~								
Proof of Evidence1:		Ň	Choose File No lote:Document type lote:Max size of the	file chosen allowed pdf, jpg & jpeg documents should be	Upload g. 200KB.							
Type of Proof:			Please Select	~								
Proof of Evidence2 :		N	Choose File No lote:Document type lote:Max size of the	file chosen allowed pdf, jpg & jpeg documents should be	Upload g. 200KB.		Afte	er entering fai click or		articulars		
I Hereby Declare that the State	ment Given Above i	s Correct to the Be	st of My Knowledge	and Belief. I Also Und	ertake to Intimate Changes.							
					Submit Close							

Employee Edit Form _ Family details

Add Family Particulars Of Insured Person *Required P											
Insured Person's Number: 111510439	5										
Active Family Details											
Edit		Name*	Date of Birth*	Relationship with the Employee		Whether Residing with Him / Her?	State	District		Active	
Edit		TEST FM 1	24/11/2016	Minor depen	dant son	Yes	•	-		Yes	
Add/Update Family Particulars	Data of Diaths	Deletienskie wit	h tha Earnlanach		Mile de la Desta	Energy Weither (11-20	K N - C				Distant
Name*	Date of Birth*	Relationship wit	n the Employee"		whether Resid	ling with Him / Her?	IT NO, S	State Place of Re	esidence		Status
		Please Select	•		0	'es 🔘 No	Please Select	· -	Please Select	v	Active 🗸
	· · · · · · · · · · · · · · · · · · ·				Add			i			
Type of Proof:*		Please Select	×								
Proof of Evidence1:		Aadhaar N Driving License	jpe I be	eg. e 200KB.	her						
Type of Proof:		PAN Card									
Proof of Evidence2 : Ration Card N Voter ID N BPL Certificate					Upload Select Proof Type jpeg. I be 200KB.						
I Hereby Declare that the Statement	diven Above is Correct	to the Bes Birth Certificate	Und	dertake to Intin	nate Changes.*						
- -		Death Certificate		_	10						
		Passbook/Chequebo	ook	Submit	Close						

Edit Nominee Details Of Insured Pe	rson. (u/s 71 of ESI Act 1948/Rule 56(2) of ESI (Central) Rules,1950 for Payment of Cash Benefit in the	Event of Death)		* Required Fields
Insured Person's Number: 111510439	5			
Name :*	TEST NOMINEE	Relationship with I.P :*	Spouse 🗸	
Address of Nominee				
Address :*	TEST	State:*	Andhra Pradesh 🗸	
		District :*	East Godawari 🗸	
		Pin Code:*	110040	
Phone No.:	·	Mobile No.:	91 -	
Is Nominee a Family Member :	● Yes ○ No			
Type of Proof:	Aadhaar 🗸	Type of Proof:	Please Select V	
6. Proof of Evidence:	Choose File No file chosen Upload Adhar.pdf <u>Remove</u> Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.	7. Proof of Evidence2 :	Choose File No file chosen Upload Note:Document type allowed pdf, jpg & jpeg. Note:Max size of the documents should be 200KB.	
I Hereby Declare that the Statemen	t Given Above is Correct to the Best of My Knowledge and Belief. I Also Undertake to Intimate Changes.*			
	Click here to select Declaration	Click On Update		

Employee Edit Form _ Family details

Add Family Particulars Of Insured I												*Required Fields
Insured Person's Number: 111510439	95											
Active Family Details					Deletioneb	in with the	Whathar Desiding					
Edit		Name*		Date of Birth*	Employee*	ip with the	Whether Residing with Him / Her?	State	District		Active	
<u>Edit</u>		TEST FM 1		24/11/2016	Minor deper	idant son	Yes		-		Yes	
Add/Update Family Particulars												
Name*	Date of Birth*	R	elationship with	the Employee*		Whether Res	iding with Him / Her?	lf No, S	tate Place of	Residence		Status
		Please Select		~		0	Yes 🖲 No	Please Select	•	Please Select	•	Active 🗸
	1					Add			1		I	
Type of Proof:*		Aadhaar		v								
		Choose File No	file chosen	U	pload Adha	r.pdf <u>Remove</u>						
Proof of Evidence1:*		Note:Document type Note:Max size of the (allowed pdf, jpg	ı & jpeg.								
Type of Proof:		Please Select		v								
		Choose File No	file chosen	U	pload							
Proof of Evidence2 :		Note:Document type										
		Note:Max size of the (documents sho	uld be 200KB.								
Thereby Declare that the Statemen	t Given Above is Co	rect to the Best of My	y Knowledge an	id Belief. I Also Ur	ndertake to Intir	nate Changes.*						
					Submit	Close						
	C	lick here to	select									
							Click On S	Submit				
		Declarati	on					Submit				

Employee Edit Form _ Family details

Add Family Particulars Of Insured Person	*Required Fields
Insured Person's Number: 1115104395	
Active Family Details	

No active family details

Add/Update Family Particulars											
Name*	Date of Birth*		Relationship with	the Employee*		Whe	ether Residing with Him / Her?		If No, State Place of	of Residence	Status
		Please Sele	ect	~			🔾 Yes 💿 No	Please Select	~	Please Select V	Active 🗸
Add											
Type of Proof:*		Aadhaar		v							
Burnel of Builden and a			No file chosen		Upload Ad	har.pdf <u>Rem</u>	iove				
Proof of Evidence1:		Note:Document t Note:Max size of	ype allowed pdf, jpg the documents sho	& jpeg. uld be 200KB.							
Type of Proof:		Please Sele	ct	*							
		Choose File	No file chosen		Upload						
Proof of Evidence2 :		Note:Document t Note:Max size of	ype allowed pdf, jpg the documents sho	& jpeg. uld be 200KB.							
I Hereby Declare that the Statement	t Given Above is Cor	rect to the Best (of My Knowledge an	d Belief. I Also U	Jndertake to In	timate Char	nges.*				
The reference number 312291390002	The reference number 312291380002 has been generated successfully and pending for approval.										
						Close					

Request reference number

generated

Employee Edit Form

User Login: 110000000000002			Wednesday, September 07, 2022 4:58:16 PM				
Employees Edit Form							
Insured Person Number: 1115104395							
Please select details type to be edited	-						
O Dispensary Details	Personal Details	Address Details	Nominee Details	Family De	tails	Bank Details	
		Employe	ee Details				
Employee Name:	GOUTHAM REDDY B		UHID Number :		JK01.000000231		
Date of Birth :	30/09/1988		Registration Date :		25/08/2022		
Dispensary Name :	Dispensary Azadpur		Disability First Date Select Details type by				
Current Date of Appointment :	25/08/2022				25/08/2022		
Details of the Employ clicking on Radio button							
Current Employer			Previous Emproyer	obuccon			
Employer's Code No.:	110000000000002		Employer's Code No.:	[
Date of Appointment:	25/08/2022		Previous Insurance No.:				
Name of the Employer:	Delhi test company		Name of the Employer:				
Address :	500		Address :	[
	Bollaram						
	Alwal						
State:	Himachal Pradesh 🗸	/	State:		Please Select 🗸 🗸		
District:	Kangra 🗸	/	District:	[Please Select 💙		
SubDistrict:			SubDistrict:				
Village:			Village:				
Pin Code:	222222		Pin Code:				
Email	kpreddy4you@gmail.com		Email				
Phone No.:	222222 - 98	373991919	Phone No.:		-		
Mobile No.:	91 949	00989677	Mobile No.:		91 -		
Have Previous Employer:	🔿 Yes 🔘 No						

Employee Edit Form _ Bank Details

Bank Details of Insured Person					* Required Fields
IP Number:	1115104396		IP Name:	Nune Anja Reddy	
IFSC Code : IDIB000J028	Search				
Every Insure Person should have unique Bank -	Number.				
Attested & Signed by Employer copy of the front	t page of ch. Instat iss	ued by Bank or the 1st 2 pages of passbook sho	wing the Name of the Account Holder, Accou	int Number, Bank Name, Bank Branch, IFSC Nu	umber should be uploaded here.
It shall be the responsibility of the Employer to p unique Bank Account Number.			administrative consequences in case of wron	g or fraudulent entry. It is recommended that e	ach Insured Person should have
	Туре	IFSC Code in Text Box click			
		on Search			

Employee Edit Form _ Bank Details

Bank Details of Insured Person				* Required Fields		
IP Number:	1115104396		IP Name:	Nune Anja Reddy		
IFSC Code :* IDIB000J028 Search						
	Bank Det	ails of Insured Person				
Bank Name :"	INDIAN BANK	Branch Name:*	J P NAG	R III		
Account Number:*	76543456786	IFSC :"	EDIB000J028			
MICR Code:	345	Account Type:*	Savings	~		
Document:	Browse No file selected. Upload Note:Document type allowed pdf, jpg & jpeg. Maximum Size is 200 KB for uploading documents.					
Submit Reset Close						
Every Insure Person should have u	inique Bank Account Number.					
	py of the front page of cheque leaflet issued by Bank or the 1st 2 pages of passb		 International approximation provides and the provide statement of the second statement of			
It shall be the responsibility of the Employer to provide the correct Bank Credentials of the Employee to prevent legal and administrative consequences of wrong or fraudulent entry. It is recommended that each Insured Person should have unique Bank Account Number.						
			Click on Submit			

Employee Edit Form _ Bank Details

Bank Details of Insured Perso	in -	* Required	iesas	
IP Number:	1115104396	IP Name: Nune Arga Reddy		
IFSC Code # ID(8000,028	Search			
		🕀 esicstaging.esic.in		
Bank Name :*	INDIAN BANK	Bank details added successfully		
Account Number:*	76543456786	IDIBOO0J028		
MICR Code:	345			
Document:	Browse No file selected. Upload Note:Document type allowed pdt, jpg & jpeg. Maximum Size is 200 KB for uploading documents.			
		Submit Reset Olose		
Every Insure Person should have Attested & Signed by Employer		d by Bank or the 1st 2 pages of passbook showing the Name of the Account Holder. Account Number, Bank Name, Bank Branch, IFSC Number should be uploaded		

It shall be the responsibility of the Employer to provide the correct Bank Credentials of the Employee to prevent legal and administrative consequences in case of wrong or fraudulent entry. It is recommended that each insured Person should have unique Bank Account Number.
LDC/UDC Login

Version 1.2 Last Revised On : 08-09-2022

User Login through <u>myesic.esic.in</u>/gateway.esic.in





We at ESIC commit to help our employees by ensuring availability of information wt Enter user name iality Please Login with your credentials	
and integrity of data.	
Login Instructions and Password Traiuser	
Please use your user credentials to Sign In. Please use your user credentials to Sign In. Forgot Password Forgot Password	ן ע
Best view at 1024 x 768 resolution (IE 7.0+ & Mozilla 3.0+)	
ESIC IT Service Desk Helpline Click on Log In Button	
ContractManager Primaveraweb DSRPRO	

Web Portal- <u>ithelpdesk</u> Send mail to <u>Centralservicedeskin@esic.in</u> with Subject Line (New Incident) Call to VoIP Helpline : 7001

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	Document Mana	gement System								
ESIC News	Health Informatio	on System		Circulars			Industry News			
» Role of ESIC	Insurance			» Circulars from HQRS. Office				» ESIC's PG institute from next year		
Announceme	ents	Click	here	elated Links				Reference Documents		
» Annexure - I)	K.doc			» http://esic.	nic.in				>> Dhanwantri	
» Annexures -	X-XI.pdf			>> http://india	.gov.in				» Pragati-ERP	
>> Annexures.p	df			>> http://moh	fw.nic.in				» Pragati-Insurance	
» JOB CARD C	OF ADMINISTRATIVE	OFFICERS		» http://whoi	ndia.org				» ESIC Manuals	
>> Circular.pdf				» http://esico	lelhi.org.in				» Information Security	
Read More >>							>> know mo	re	» Digital Signature Installer	

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Select Location & Role



Location and Role Selection	Select Location
User Location : BO-Ajmeri Gate	
User Role : LDC/UDC at Branch Office	
	Select User Role
Submit	
	Click on Submit

Insurance Homepage __Registration



Registration _ Edit Employee details workflow List

THE ARRENT BUT	SIC mployees' State Insur	ance Corporation						Insurance
User Login:	Superintendant Manian					Thursday, September 08, 202 0	2 5:38:12 PM	🚯 🔍 🤤 🔛
		My Work	Registration 🐨	Benefits 💎	Revenue 🔻	Recovery	Others 💎	
Employee Details Ta	s> List of Tasks Pending for emplo asks Pending For Approval							
Tasks Assigned	1115104395	Tasks Assigned		08/09/2022	Assigned Date	Pending	Status	
2	1115104398			07/09/2022		Pending		
				·····		C. C. 4 - 500 Mail		
	1		Cli	ick on Task Id Hyperlink				

Employee > Employee IP Approval							
Employees Edit IP Approval			* Required Fields				
IP Number: 1115104395							
Select Type:	IP Details						
Existing Partie	C Bank Details	New Particulars					
Dispensary Details : Reference ID 112291200005							
For IP:		Select Details type					
O Dispensary IMP O mEUD	DiagnosisThree	Dispensaly - Incode	Narela, DL (ESIC Disp.)				
For Family:							
O Dispensary IMP O mEUD	DiagnosisThree	Dispensary O IMP O mEUD	Azadpur, DL (ESIC Disp.)				
LDC/UDC Remarks: *	TEST						
	//						
BM Remarks:							
I have carefully examined the uploaded documents.							

Forward to BM Close

Employees Edit IP Approval				* Required Fields			
Please select appropriate check box for approving the change							
IP Number: 1115104395							
Select Type:	IP Details						
	Existing Particulars	New Particulars					
Personal Details: Reference ID 112	29800004						
Is IP Disabled:	No	Is IP Disabled:	No				
Type of Disability:	NA	Type of Disability:	NA				
Certificate:		Certificate:					
Name / Name as per Aadhaar Records:	GOUTHAM REDDY B	Name / Name as per Aadhaar Records:	GOUTHAM REDDY B				
Name of Guardian:	wrgwer	Name of Guardian:	Father				
Date of Birth:	30/09/1988	Date of Birth:	30/09/1988				
Marital Status:	Married	Marital Status:	Married				
Gender:	M	Gender:	м				
UAN Number:		UAN Number:					
Proof Type :	PAN Card	Proof Type :	NA				
		Document 1:	Click here to View Document				
		Document 2:					
Dispensary Details : Reference ID	11229700003						
For Family: Dispensary IMP mEUD	Bangarupalyam, AP (ESIS Disp.) Type rem	narks nsary O IMP O mEUD	Undavalli, AP (ESIS Disp.)				
LDC/UDC Remarks:	TEST DA			Click here to view			
BM Remarks: -				attached document			
have carefully examined the uploaded documents.							
Forward to BM Close							
Click on Checkbox Select Details type							
	Click of checkbox	Select	Details type				

Employees Edit IP Approval								
			* Required Fields					
Please select appropriate check box for appro	oving the change							
IP Number: 1115104395								
Select Type:	IP Details							
	Existing Particulars		New Particulars					
Personal Details: Reference ID 112	29800004							
Is IP Disabled:	No	Is IP Disabled:	No					
Type of Disability:	NA	Type of Disability:	NA					
Certificate:		Certificate:						
Name / Name as per Aadhaar Records:	GOUTHAM REDDY B	Name / Name as per Aadhaar Records:	GOUTHAM REDDY B					
Name of Guardian:	wrqwer	Name of Guardian:	Father					
Date of Birth:	30/09/1988	Date of Birth:	30/09/1988					
Marital Status:	Married	Marital Status:	Married					
Gender:	M	Gender:	M					
UAN Number:		UAN Number:						
Proof Type :	PAN Card	Proof Type :	NA					
		Document 1:	Click here to View Document					
		Document 2:						
Dispensary Details : Reference ID	11229700003							
For Family: Dispensary IMP OmEUD	Bangarupalyam, AP (ESIS Disp.)	Dispensary IMP mEUD	Undavalli, AP (ESIS Disp.)					
LDC/UDC Remarks:	TEST DA							
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✓ I have carefully examined the uploaded documents.								
Note: 1: The competent authority in ESIC office sha	II use discretion on the basis of merit of the case either to approve line- etails and Family details of Insured Person will be forwarded to RO/SRC	item wise or in bulk by selecting checkboxes a D for approval. Other details will be approved at	s appropriate. I Branch Office level.					
	Forward/Approve Rej	Close						
	· · · · · · · · · · · · · · · · · · ·							
		Click here to	o form					
		request to	BM					

User Login:	Superintendant Manian				Thursday, September 08, 2022 6:03:5 0	59 PM	👌 👩 🍳	L 🖏
	My Work	Registration 🔻	Benefits 🔹	Revenue 🔹	Recovery	Others	•	
Submission Success								
IP details change request successfully Submitted to BM.								

Branch Manager Login

Version 1.2 Last Revised On : 08-09-2022

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ESIC IT Service Desk Helpline Click on Log In Button	
ContractManager Primaveraweb DSRPRO	

Web Portal- <u>ithelpdesk</u> Send mail to <u>Centralservicedeskin@esic.in</u> with Subject Line (New Incident) Call to VoIP Helpline : 7001

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Insurance Homepage __Registration



Registration _ Edit Employee details workflow List

(My Work	Registration v	Benefits	Revenue	F	lecovery	Others 🔻		
Employee Task De	Employee Task Details> List of Tasks Pending for employee details								
Employee Details	Tasks Pending For Approval								
Tolo Accional	T			And and Date			04 days		
Tasks Assigned	1115104395	ks Assigned	08/09/2022	Assigned Date		Pending	Status		
2	1199900090		06/09/2022			Pending			
			Click on Task Id						
			Hyperlink						

Employees Edit IP Approval			* Required Fields				
Please select appropriate check box for appro	oving the change						
IP Number: 1115104395							
Select Type:	IP Details V						
	IP Details	r					
	Bank Details						
	Existing Particulars		New Particulars				
Personal Details: Reference ID 112	229800004						
Is IP Disabled:	No	Select Details type	No				
Type of Disability:	NA	Type of Disability:	NA				
Certificate:		Certificate:					
Name / Name as per Aadhaar Records:	GOUTHAM REDDY B	Name / Name as per Aadhaar Records:	GOUTHAM REDDY B				
Name of Guardian:	wrqwer	Name of Guardian:	Father				
Date of Birth:	30/09/1988	Date of Birth:	30/09/1988				
Marital Status:	Married	Marital Status:	Married				
Gender:	M	Gender:	M				
UAN Number:		UAN Number:					
Proof Type :	PAN Card	Proof Type :	NA				
		Document 1:	Click here to View Document				
		Document 2:					
LDC/UDC Remarks:	TEST DA						
BM Remarks: •	TEST BM REMARKS						
I have carefully examined the uploaded d	ocurrants.						
Note: 1: The competent authority in ESIC office to use discretion on the basis of merit of the case either to approve line-item wise or in bulk by selecting checkboxes as appropriate. 2: Any subsequent changes in the Period details and Family details of Insured Person will be forwarded to RO/SRO for approval. Other details will be approved at Branch Office level.							
Type Remarks							

Employees Edit IP Approval				* Required Fields		
Please select appropriate check box for appro	oving the change					
IP Number: 1115104395						
Select Type:	IP Details 🗸 🗸					
	IP Details		1			
	Bank Details			New Particulars		
	Existing Particulars			New Particulars		
Personal Details: Reference ID 112	29800004					
Is IP Disabled:	No		Is IP Disabled:	No		
Type of Disability:	NA		Type of Disability:	NA		
Certificate:			Certificate:			
Name / Name as per Aadhaar Records:	GOUTHAM REDDY B		Name / Name as per Aadhaar Records:	GOUTHAM REDDY B		
Name of Guardian:	wrqwer		Name of Guardian:	Father		
Date of Birth:	30/09/1988		Date of Birth:	30/09/1988		
Marital Status:	Married		Marital Status:	Married		
Gender:	М		Gender:	M		
UAN Number:			UAN Number:			
Proof Type :	PAN Card		Proof Type :	NA		
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Approve Reject Close Select declaration checkbox						
Спескоох						
		Varsian 1.2 Last Pov		First 2 request of specific details type , arded to RO/SRO level to Benefit Branch		

I.								
Employees Edit IP Approval				* Required Fields				
Please select appropriate check box for approving the change								
IP Number: 1115104395								
Select Type: IP Details 🗸								
	Existing Particulars			New Particulars				
Personal Details: Reference ID 112	29800004							
Is IP Disabled:	No		Is IP Disabled: No					
Type of Disability:	NA		Type of Disability:	NA				
Certificate:			Certificate:					
Name / Name as per Aadhaar Records:	GOUTHAM REDDY B		Name / Name as per Aadhaar Records:	GOUTHAM REDDY B				
Name of Guardian:	wrqwer		Name of Guardian:	Father				
Date of Birth:	30/09/1988		Date of Birth:	30/09/1988				
Marital Status:	Married		Marital Status:	Married				
Gender:	Μ		Gender:	Μ				
UAN Number:			UAN Number:					
Proof Type :	PAN Card		Proof Type :	NA				
			Document 1:	Click here to View Document				
			Document 2:					
Dispensary Details : Reference ID	11229700003							
For Family: Dispensary IMP mEUD	Bangarupalyam, AP (ESIS Disp.)		Dispensary IMP mEUD	Undavalli, AP (ESIS Disp.)				
LDC/UDC Remarks:	TEST DA							
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2: Any subsequent change in the Personal details and Family details of Insured Person will be forwarded to RO/SRO for approval. Other details will be approved at Branch Office level.								
Forward/Approve Reject Close								
	Select declaration Click on Forward/Approve							
	checkbox							

Benefit Branch Officer Login at RO/SRO

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ESIC IT Service Desk Helpline Click on Log In Button	
ContractManager Primaveraweb DSRPRO	

Web Portal- <u>ithelpdesk</u> Send mail to <u>Centralservicedeskin@esic.in</u> with Subject Line (New Incident) Call to VoIP Helpline : 7001

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Insurance Homepage __Registration



Registration _ Edit Employee details workflow List

User Login:	Superintendant Manian				Thursday, September 08, 2022 7:45:3 0	32 PM 🚹 👰 🔍 📸)
	My Work	Registration 🔻	Benefits 🔹	Revenue 🔻	Recovery	Others 🔻	
Employee Task De	tails> List of Tasks Pending for employe	ee details					
Employee Details	s Tasks Pending For Approval						
Tasks Assigned	Task	s Assigned		Assigned Date		Status	
1	<u>1115104395</u>	s Assigned	08/09/2022	Assigned Date	Pending	Status	
			ck on Task Id Hyperlink				

Employees Edit IP Approval Required File							
Please select appropriate check box for approving the change							
IP Number: 1115104395							
Select Type:	IP Details 🗸						
	IP Details Bank Details						
la l							
	Existing Particulars		New Particulars				
Personal Details: Reference ID 112	29800004	Select Details type					
Is IP Disabled:	No	Is IP Disabled:	No				
Type of Disability:	NA	Type of Disability:	NA				
Certificate:		Certificate:					
Name / Name as per Aadhaar Records:	GOUTHAM REDDY B	Name / Name as per Aadhaar Records:	GOUTHAM REDDY B				
Name of Guardian:	wrqwer	Name of Guardian:	Father				
Date of Birth:	30/09/1988	Date of Birth:	30/09/1988				
Marital Status:	Married	Marital Status:	Married				
Gender:	M	Gender:	М				
UAN Number:		UAN Number:					
Proof Type :	PAN Card	Proof Type :	NA				
		Document 1:	Click here to View Document				
		Document 2:					
LDC/UDC Remarks:	TEST DA						
BM Remarks: *	TEST Remarks						
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I have carefully examined the uploaded documents.							
Note: 1: The competent authority in ESIC office shall use discretion on the basis of merit of the case either to approve line-item wise or in bulk by selecting checkboxes as appropriate.							

Approve Reject Close

Employees Edit IP Approval	Employees Edit IP Approval					* Required Fields	
Please select appropriate check box for approving the change							
IP Number: 1115104395							
Select Type:	IP Details 🗸 🗸						
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			1		N. Dediadar	1	
	Existing Particulars		New Particulars				
Personal Details: Reference ID 11	229800004		Select Details type				
Is IP Disabled:	No		is in Disableu.		No		
Type of Disability:	NA		Type of Disability:		NA		
Certificate:			Certificate:				
Name / Name as per Aadhaar Records:	GOUTHAM REDDY B		Name / Name as per Aadhaar Reco	ords:	GOUTHAM REDDY B		
Name of Guardian:	wrqwer		Name of Guardian:		Father		
Date of Birth:	30/09/1988		Date of Birth:		30/09/1988		
Marital Status:	Married		Marital Status:		Married		
Gender:	м		Gender:		M		
UAN Number:			UAN Number:				
Proof Type :	PAN Card		Proof Type :		NA		
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Thank You