



कर्मचारी राज्य बीमा निगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय

Headquarters

पंचदीप भवन सी०आई०जी रोड, नई दिल्ली-110002

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No. N-11012/5/2023-BFT-II

Date: 02.05.2023

To,

All Regional Directors/Joint Director (In-Charges)

All Regional/Sub Regional Offices

Employees State Insurance Corporation

**Subject: Online Cash Benefit Claim Submission and Processing by Branch office for SB, ESB, TDB reg.**

Sir,

I am directed to inform that an online module for submission of claim request (cash benefits) through IP Portal has been developed by ICT Branch, Hqrs. It will facilitate the Insured Persons in filing claim for their cash benefits without the requirement of visiting their Branch Office.

A detailed procedures/workflow to be adopted while submission of claim for Cash benefits (SB, ESB and TDB) and a User Manual is attached herewith for kind information and wide publicity among stakeholders as well as field offices under your jurisdiction.

It is also requested to direct Branch Office Managers to facilitate the IPs visiting their respective Branch Offices in filing online claims so that offline/ physical claim submission can be eliminated.

This issues with the approval of Director General.

Yours faithfully

Encl: As above.

(Sunil Yadav)  
Dy. Director (Benefit)

**Copy to:-** Web content manager for uploading the same on ESIC website.